



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Democratic Services Committee

At: Remotely via Microsoft Teams

On: Monday, 14 February 2022

Time: 4.30 pm

Chair: Councillor Lynda James

Membership:

Councillors: J E Burtonshaw, N J Davies, M Durke, J A Hale, M Jones, S M Jones, E T Kirchner, W G Lewis, B J Rowlands, G J Tanner, L J Tyler-Lloyd and L V Walton

Watch Online: <https://bit.ly/3HA4FCu>

	Agenda	Page No.
1	Apologies for Absence.	
2	Disclosures of Personal and Prejudicial Interests. www.swansea.gov.uk/disclosuresofinterests	
3	Minutes. To approve & sign the Minutes of the previous meeting(s) as a correct record.	1 - 2
4	Review of Councillors Handbook - Role Descriptions & Person Specifications.	3 - 54
5	Workplan 2021-2022.	55

Next Meeting: Monday, 21 March 2022 at 4.00 pm

A handwritten signature in black ink that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Tuesday, 8 February 2022

Contact: Democratic Services - (01792) 636923